

## STiLE Formatting and Style Guide

STiLE’s referencing style is based on the *Publication Manual of the American Psychological Association (7<sup>th</sup> Edition)*. Below is a guide to using the APA 7<sup>th</sup> referencing style. For more information, please refer to the full text of *Publication Manual*.

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## 1. Templates from the *Publication Manual*

The following templates and guidelines were published in annotated form in the *Publication Manual* and are reproduced here as PDFs for your ease of use:

- [STiLE APA \(7<sup>th</sup> Edition\) Template](#)
- [Professional Sample Paper with Annotations](#)
- [Official APA Template \(7<sup>th</sup> Edition\)](#)
- [Heading Levels Template: Professional Paper](#)
- [Abbreviations Guide](#)
- [Edition Numbers and Statistics Guide](#)
- [Discussion Phrases Guide](#)
- [Common Reference Examples Guide](#)
- [Reference Guide for Journal Articles, Books, and Edited Book Chapters](#)
- [Transitions Guide](#)
- [Guide to What's New in the \*Publication Manual\*, 7<sup>th</sup> Edition](#)

## 2. Paper Format

### 2.1 Order of Pages

All papers generally include a title page, text, and references. They may include additional elements such as tables and figures depending on the assignment.

Arrange the pages of an APA Style paper in this order:

- [Title page](#)
- Abstract
- Text
- [References](#)
- Footnotes
- [Tables](#)
- [Figures](#)
- Appendices

In general, start each section on a new page. However, the order of pages is flexible in these cases:

- **Tables and figures:** Embed tables and figures within the text after they are first mentioned (or “called out”), or place each table and then each figure on separate pages after the references. If an embedded table or figure appears on the same page as text, place it at either the top or the bottom of the page, and insert a blank double-spaced line to separate the table or figure from the adjacent text.
- **Footnotes:** Use the footnotes function of your word-processing program to insert a footnote at the bottom of the page of text on which the footnote appears, or list footnotes together on a separate page after the references.

## 2.2 Title Page

The title page includes the paper title, author names (the byline), author affiliation(s), author note, running head, and page number.

Follow the guidelines described next to format each element of the title page.

Professional title page element	Format	Example
Paper title	Place the title three to four lines down from the top of the title page. <b>Center</b> it and type it in <b>bold font</b> . Capitalize <u>major words</u> of the title. Place the main title and any subtitle on separate double-spaced lines if desired. There is no maximum length for titles; however, keep titles focused and include key terms.	<p style="text-align: center;"><b>Predict and Redirect: Prediction Errors Support Children’s Word Learning</b></p>
Author names	Place one double-spaced blank line between the paper title and the author names. Center author names on their own line. If there are two authors, use the word “and” between authors; if there are three or more authors, place a comma between author names and use the word “and” before the final author name.	<p style="text-align: center;">Francesca Humboldt</p>

	When different authors have different affiliations, use superscript numerals after author names to connect the names to the appropriate affiliation(s). If all authors have the same affiliation, superscript numerals are not used (see Section 2.3 of the <i>Publication Manual</i> for more on how to set up bylines and affiliations).	Tracy Reuter <sup>1</sup> , Arielle Borovsky <sup>2</sup> , and Casey Lew-Williams <sup>1</sup>
Author affiliation	For a professional paper, the affiliation is the institution at which the research was conducted. Include both the name of any department and the name of the college, university, or other institution, separated by a comma. Center the affiliation on the next double-spaced line after the author names; when there are multiple affiliations, center each affiliation on its own line.	Department of Nursing, Morrigan University
	When different authors have different affiliations, use superscript numerals before affiliations to connect the affiliations to the appropriate author(s). Do not use superscript numerals if all authors share the same affiliations (see Section 2.3 of the <i>Publication Manual</i> for more).	<sup>1</sup> Department of Psychology, Princeton University <sup>2</sup> Department of Speech, Language, and Hearing Sciences, Purdue University
Author note	Place the author note in the bottom half of the title page. Center and bold the label “Author Note.” Align the paragraphs of the author note to the left. For further information on the contents of the author note, see Section 2.7 of the <i>Publication Manual</i> .	n/a
<u>Running head</u>	The running head appears in all-capital letters in the page header of all pages, including the title page. Align the running head to the left margin. Do not use the label “Running head:” before the running head.	PREDICTION ERRORS SUPPORT CHILDREN’S WORD LEARNING

<u>Page number</u>	Use the page number 1 on the title page. Use the automatic page-numbering function of your word processing program to insert page numbers in the top right corner of the page header.	1
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## 2.3 Font

- 11-point Calibri

Use the same font throughout your paper, with the following exceptions:

- **Figures:** Within figure images, use a sans serif font with a type size between 8 and 14 points.
- **Computer code:** To present computer code, use a monospace font such as 10-point Lucida Console or 10-point Courier New.
- **Footnotes:** When inserting footnotes with the footnotes function of your word-processing program, use the default font settings. The footnote font might be smaller than the text font (and have different line spacing), and it is not necessary to change it.

## 2.4 Margins

- Use 1-inch margins on every side of the page for an APA Style paper.

## 2.5 Line Spacing

In general, **double-space** all parts of an APA Style paper, including the abstract; text; block quotations; table and figure numbers, titles, and notes; and reference list (including between and within entries). Do not add extra space before or after paragraphs.

Exceptions to double line spacing are as follows:

- **Title Page:** Insert a double-spaced blank line between the title and the byline on the title page. For professional papers, also include at least one double-spaced blank line above the author note (student papers do not include author notes). Double-space the rest of the title page.

- **Tables:** The table body (cells) may be single-spaced, one-and-a-half-spaced, or double-spaced, depending on which is the most effective layout for the information. Double-space the table number, title, and notes.
- **Figures:** Words within the image part of a figure may be single-spaced, one-and-a-half-spaced, or double-spaced, depending on which is the most effective layout for the information. Double-space the figure number, title, and notes.
- **Footnotes:** When inserting footnotes with the footnotes function of your word-processing program, use the default font settings (usually single-spaced and a slightly smaller font than the text).

## 2.6 Page Header

- The page header appears within the top margin of every page of the paper. It consists of the page number and running head.

## 2.7 Page Numbers

- Use the page-numbering function of your word-processing program to insert page numbers.
- Insert page numbers in the top right corner. The page number should show on all pages.
- The title page carries page number 1.

## 2.8 Running Head

The running head is an abbreviated version of the title of your work (or the full title if the title is already short). Follow these guidelines to include a running head in an APA Style paper:

- Type the running head in all-capital letters.
- Ensure the running head is no more than 50 characters, including spaces and punctuation.
- Avoid using abbreviations in the running head; however, the ampersand symbol (&) may be used rather than “and” if desired.
- The running head appears in the same format on every page, including the first page.
- Align the running head to the left margin of the page header, across from the right-aligned page number.



## 2.9 Paragraph Alignment

- Align the text of an APA Style paper to the **left margin**. **Leave the right margin uneven**, or “ragged.”
- Do not insert hyphens (manual breaks) in words at the end of line. However, it is acceptable if your word-processing program automatically inserts breaks in long hyperlinks (such as in a DOI or URL in a reference list entry).

## 2.10 Paragraph Indentation

Indent the first line of each paragraph of text **0.5 inch from the left margin**. Use the tab key or the automatic paragraph-formatting function of your word-processing program to achieve the indentation (the default setting is likely already 0.5 inch). Do not use the space bar to create indentation.

Exceptions to these paragraph-formatting requirements are as follows:

- **Title Page:** For professional papers, the title (in bold), byline, and affiliations should be centered on the title page. For student papers, the title (in bold), byline, affiliations, course number and name, instructor, and assignment due date should be centered on the title page.
- **Section Labels:** Section labels (e.g., “Abstract,” “References”) should be centered (and bold).
- **Block Quotations:** Indent a whole block quotation 0.5 in. from the left margin. If the block quotation spans more than one paragraph, the first line of the second and any subsequent paragraphs of the block quotation should be indented another 0.5 in., such that those first lines are indented a total of 1 in.
- **Headings:** Level 1 headings should be centered (and in bold), and Level 2 and 3 headings should be left-aligned (and in bold or bold italic, respectively). Level 4 and 5 headings are indented like regular paragraphs.
- **Tables and Figures:** Table and figure numbers (in bold), titles (in italics), and notes should be flush left.
- **Reference List:** Reference list entries should have a hanging indent of 0.5 in.
- **Appendices:** Appendix labels and titles should be centered (and bold).

## 2.11 Headings

There are five levels of heading in APA Style. Level 1 is the highest or main level of heading, Level 2 is a subheading of Level 1, Level 3 is a subheading of Level 2, and so on through Levels 4 and 5.

The number of headings to use in a paper depends on the length and complexity of the work.

- If only one level of heading is needed, use Level 1.
- If two levels of heading are needed, use Levels 1 and 2.
- If three levels of heading are needed, use Levels 1, 2, and 3 (and so on).

Use only the number of headings necessary to differentiate distinct sections in your paper; short student papers may not require any headings. Furthermore, avoid these common errors related to headings:

- Avoid having only one subsection heading within a section, just like in an outline.
- Do not label headings with numbers or letters.
- Double-space headings; do not switch to single spacing within headings.
- Do not add blank lines above or below headings, even if a heading falls at the end of a page.

Level	Format
1	<b>Centered, Bold, Title Case Heading</b> Text begins as a new paragraph.
2	<b>Flush Left, Bold, Title Case Heading</b> Text begins as a new paragraph.
3	<b><i>Flush Left, Bold Italic, Title Case Heading</i></b> Text begins as a new paragraph.
4	<b>Indented, Bold, Title Case Heading, Ending With a Period.</b> Text begins on the same line and continues as a regular paragraph.
5	<b><i>Indented, Bold Italic, Title Case Heading, Ending With a Period.</i></b> Text begins on the same line and continues as a regular paragraph.

*Note.* In title case, most words are capitalized.

### 3. In-text Citations

APA citations require a "hanging indent" and that most APA style papers should be in **Calibri** font. APA format follows the **author-date method** of in-text citation. The **author's last name** and the **year of publication** of the source must appear in the text. plus a **page number** in cases of direct quotes.

#### 3.1 Basic in-text Citation Styles

Author Type	Parenthetical citation	Narrative citation
One author	(Luna, 2020)	Luna (2020)
Two authors	(Salas & D'Agostino, 2020)	Salas and D' Agostino
Three or more authors	(Martin et al., 2020)	Martin et al. (2020)
More than one publication	(Featherstone, 1999; Gates, 2010; Muldoon, 2008)	Featherstone (1999); Gates (2010); Muldoon (2008)
Two or more publications by the same author	(Smith, n.d., 2003, 2005)	Smith (n.d., 2003, 2005)
Same author with the same publication date	(Keleher & Joss, 2007a, 2007b)	Keleher & Joss (2007a, 2007b)
Group author with abbreviation		
First citation	(National Institute of Mental Health [NIMH], 2020)	National Institute of Mental Health (NIMH, 2020)
Subsequent citations	(NIMH, 2020)	NIMH (2020)
Group author without abbreviation	(Stanford University, 2020)	Stanford University (2020)
No publication date is available	(Peterson, n.d.)	Peterson (n.d.)

### 3.2 Direct Quotations

If you include a direct quote, that is word-for-word, from another source the in-text citation must include the author, year and page numbers where the quotation appeared.

Author Type	Format
1 Author	(Author's surname, Year, p. Page number)  E.g. (Acciari, 2014, p. 14)
2 Authors	(1st Author surname & 2nd Author surname, Year, p. Page number)  E.g. (Gorton & Garde-Hansen, 2013, p. 298)
3 or more Authors	(1st Author surname et al., Year, p. Page number)  E.g. Sanders et al. (2013, p. 92)
For quotes crossing over multiple pages	(Author surname, Year, pp. Page number-Page number)
Quotations of sources without pagination - PowerPoint	(Sato, 2020, Slide 4)
Quotations of sources without pagination - Films or Video	(Vsauce, 2013, 0:45)
Quotations of sources without pagination - Webpage	(Australian College of Midwives, n.d., para. 4)
Quotations of sources without pagination - Document	(NSW Health, 2018, "What You Need to Know" section)
Quotations of sources without pagination - Ebook	(Vasquez, 2020, Ch. 4)

## 4. References

### 4.1 Articles

#### 4.1.1 Journal Articles

Material Type	Reference List
Article with a DOI (print or electronic)	Author Surname, Initial. (Year). Article title: Subtitle. <i>Journal Title, Volume(Issue), Page-Page</i> . <a href="https://doi.org/10.xxxx">https://doi.org/10.xxxx</a>
Article from a library or database (with no DOI)	Author Surname, Initial. (Year). Article title: Subtitle. <i>Journal Title, Volume(Issue), Page-Page</i> .  Do not include an access link
Article found on the web (with no DOI)	Author Surname, Initial. (Year). Article title: Subtitle. <i>Journal Title, Volume(Issue), Page-Page</i> . <a href="https://www...">https://www...</a>
Print article (with no DOI)	Author Surname, Initial. (Year). Article title: Subtitle. <i>Journal Title, Volume(Issue), Page-Page</i> .

#### Reference List Examples

Acciari, M. (2014). The Italianization of Bollywood cinema: Ad hoc films. *Studies in European Cinema, 11(1)*, 14-25. <https://doi.org/10.1080/17411548.2014.903099>

Tucciarone, K. (2014). Influence of popular television programming on students' perception about course selection, major, and career. *Popular Culture Studies Journal, 2(1&2)*, 172-193. <https://mpcaaca.org/wp-content/uploads/2014/11/B08-Tucciarone-Influence-of-Popular-Television-Programming.pdf>

Wessel, K. B. (2015). How an aging population is transforming nursing. *Nursing, 45(6)*, 52-55. <https://doi.org/10.1097/01.NURSE.0000461856.10691.da>

### In-text Citations

Format	Example
(Author Surname, Year)	Australian education providers will need to address a number of challenges to ensure standards of special education are fully supporting students with special needs and their families (Dempsey, 2012).

### Direct Quotations

Format	Example
(Author Surname, Year, p. X)	“These films absorb, through a collage of images, traces of the Italian inheritance of neo-realist cinema” (Acciari, 2014, p. 14).

#### 4.1.2 Newspaper Articles

Material Type	Reference List
Article found on the web	Author Surname, Initial. (Year, Month Day). Article title. <i>Newspaper Title</i> . <a href="http://www...">http://www...</a>
Print article, single page	Author Surname, Initial. (Year, Month Day). Article title. <i>Newspaper Title</i> , Page.
Print article, multiple pages	Author Surname, Initial. (Year, Month Day). Article title. <i>Newspaper Title</i> , Page-Page.
Print article, non-consecutive pages	Author Surname, Initial. (Year, Month Day). Article title. <i>Newspaper Title</i> , Page, Page-Page.
Print article, no author	Article title. (Year, Month Day). <i>Newspaper Title</i> , Page.

Article from a library or database	Follow the pattern for the type of article as shown in the print examples above
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### Reference List Examples

Australian Associated Press. (2019, November 24). More than 60 fires burn across New South Wales as \$48m relief package announced. *The Guardian*.  
<https://www.theguardian.com/australia-news/2019/nov/24/more-than-60-fires-burn-across-new-south-wales-as-48m-relief-package-announced>

McNeilage, A. (2014, July 7). Rapper basks in the beauty of Aboriginal culture. *The Sydney Morning Herald*, p. 6.

### In-text

Format	Example
(Author Surname, Year)	Australian education providers will need to address a number of challenges to ensure standards of special education are fully supporting students with special needs and their families (Dempsey, 2012).

### Direct Quotations

Material Type	Example
Quote from one page	(Acciari, 2020, p. 14)
Quote from more than one page	(Wessel, 2020, pp. 2-3)
Online and no pagination	(Seber, 2019, para. 3)

### 4.1.3 Magazine Articles and Stories

Material Type	Reference List
Article found on the web	Author Surname, Initial. (Year, Month Day). Article title. <i>Magazine Title, Volume(Issue), Page-Page</i> . <a href="http://www...">http://www...</a>
Print article, single page	Author Surname, Initial. (Year, Month Day). Article title. <i>Magazine Title, Volume(Issue), Page</i> .
Print article, multiple pages	Author Surname, Initial. (Year, Month Day). Article title. <i>Magazine Title, Volume(Issue), Page-Page</i> .
Print article, non-consecutive pages	Author Surname, Initial. (Year, Month Day). Article title. <i>Magazine Title, Volume(Issue), Page, Page-Page</i> .
Print article, no author	Article title. (Year, Month Day). <i>Magazine Title, Volume(Issue), Page-Page</i> .
Article from a library or database	Follow the pattern for the type of article as shown in the print examples above

#### Reference List Examples

- Monroe, R. (2019, November 18). How natural wine became a symbol of virtuous consumption. *The New Yorker*.  
<https://www.newyorker.com/magazine/2019/11/25/how-natural-wine-became-a-symbol-of-virtuous-consumption>
- Proulx, A. (1997, October 13). Brokeback mountain. *New Yorker*. Retrieved from  
<https://www.newyorker.com/magazine/1997/10/13/brokeback-mountain>



### In-text

Format	Example
(Author Surname, Year)	Australian education providers will need to address a number of challenges to ensure standards of special education are fully supporting students with special needs and their families (Dempsey, 2012).

### Direct Quotations

Material Type	Example
Quote from one page	(Acciari, 2020, p. 14)
Quote from more than one page	(Wessel, 2020, pp. 2-3)
Online and no pagination	(Seber, 2019, para. 3)

#### 4.1.4 Book Reviews

Material Type	In Text Citation
Book review from a print magazine or newspaper	Reviewer Surname, Initial. (Year, Month Day). Title of review [Review of the book <i>Book title</i> , by Initial. Author Surname]. <i>Title of Magazine or Newspaper</i> , Page.
Book review from an online magazine or newspaper	Reviewer Surname, Initial. (Year, Month Day). Title of review [Review of the book <i>Book title</i> , by Initial. Author Surname]. <i>Title of Magazine or Newspaper</i> . <a href="https://www...">https://www...</a>
Book review from a journal	Reviewer Surname, Initial. (Year). Title of review [Review of the book <i>Book title</i> , by Initial. Author

	Surname]. <i>Journal Title</i> , Volume(issue), Page-Page. <a href="https://doi.org/10.xxxx">https://doi.org/10.xxxx</a>
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### Reference List Examples

Kakutani, M. (2016, November 7). Friendship takes a path that diverges [Review of the book *Swing time*, by Z. Smith]. *The New York Times*.  
<https://www.nytimes.com/2016/11/08/books/zadie-smiths-swing-time-explores-friends-diverging-paths.html>

Schatz, B. R. (2000, November 17). Learning by text or context? [Review of the book *The social life of information*, by J. S. Brown & P. Duguid]. *Science*, 290(5495), 1304.  
<https://doi.org/10.1126/science.290.5495.1304>

### In-text

Format	Example
(Author Surname, Year)	... has a certain directness that is pleasing to read (Smith, 2019).

### Direct Quotation Example

“These films absorb, through a collage of images, traces of the Italian inheritance of neo-realist cinema” (Acciari, 2014, p.14).

For more information, please refer to the following video to show you the basics of how to create in-text and reference list citations for journal articles using APA 7th style.

<https://youtu.be/m-ZvxOCLLJ0>

## 4.2 Books

### 4.2.1 Books with No Author Listed

Material Type	Reference List
Book with a DOI (print or electronic)	<i>Title of book: Subtitle.</i> (Year). Publisher. <a href="https://doi.org/10.xxxx">https://doi.org/10.xxxx</a>
Book from a library database (with no DOI)	<i>Title of book: Subtitle.</i> (Year). Publisher.
Book found on the web (with no DOI)	<i>Title of book: Subtitle.</i> (Year). Publisher. <a href="https://www...">https://www...</a>
Print book (with no DOI)	<i>Title of book: Subtitle.</i> (Year). Publisher.

### Reference List Examples

*Coming of the dawn.* (2018). New Year Press.

### In-text

Format	Example
( <i>Book Title</i> , Year)	Australians see their health as more important than ever ( <i>Australian Health</i> , 2016).

### Direct Quotations

Format	Example
( <i>Book Title</i> , Year, p. X)	In order to improve their health, 1 in 3 people have at least attempted an exercise regimen ( <i>Australian Health</i> , 2016, p. 13).

#### 4.2.2 Books with 1 Author

Material Type	Reference List
Book with a DOI (print or electronic)	Author Surname, Initial. (Year). <i>Title of book: Subtitle</i> (X ed.). Publisher. DOI ( <a href="https://doi.org/10.xxx">https://doi.org/10.xxx</a> )
Book from a library database (with no DOI)	Author Surname, Initial. (Year). <i>Title of book: Subtitle</i> (X ed.). Publisher.
Book found on the web (with no DOI)	Author Surname, Initial. (Year). <i>Title of book: Subtitle</i> (X ed.). Publisher. URL ( <a href="https://www...">https://www...</a> )
Print book (with no DOI)	Author Surname, Initial. (Year). <i>Title of book: Subtitle</i> (X ed.). Publisher.

#### Reference List Examples

Solyman, L. (2021). *Getting the message: A history of communications* (2nd ed.). Oxford Scholarship Online. <https://doi.org/10.1093/oso/9780198863007.001.0001>

Greenhalgh, T. (2019). *How to read a paper: The basics of evidence-based medicine and healthcare* (6th ed.). John Wiley & Sons.

Niaounakis, M. (2020). *Recycling of flexible plastic packaging*. Elsevier. <https://doi.org/10.1016/C2018-0-00076-6>

#### In-text

Format	Example
(Author Surname, Year)	Australian education providers will need to address a number of challenges to ensure standards of special education are fully

	supporting students with special needs and their families (Dempsey, 2012).
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### Direct Quotations

Format	Example
(Author Surname, Year, p. X)	“These films absorb, through a collage of images, traces of the Italian inheritance of neo-realist cinema” (Acciari, 2014, p. 14).

### 4.2.3 Books with 2 Authors

Material Type	Reference List
Book with a DOI (print or electronic)	1st Author Surname, Initial., & 2nd Author Surname, Initial. (Year). <i>Title of book: Subtitle</i> (X ed.). Publisher. <a href="https://doi.org/10.xxx">https://doi.org/10.xxx</a>
Book from a library database (with no DOI)	1st Author Surname, Initial., & 2nd Author Surname, Initial. (Year). <i>Title of book: Subtitle</i> (X ed.). Publisher.
Book found on the web (with no DOI)	1st Author Surname, Initial., & 2nd Author Surname, Initial. (Year). <i>Title of book: Subtitle</i> (X ed.). Publisher. <a href="https://www...">https://www...</a>
Print book (with no DOI)	1st Author Surname, Initial., & 2nd Author Surname, Initial. (Year). <i>Title of book: Subtitle</i> (X ed.). Publisher.

### Reference List Examples

DeWit, S. C., & O’Neill, P. A. (2014). *Fundamental concepts and skills for nursing* (4th ed.). Elsevier.

Lumby, C., & Probyn, E. (2003). *Remote control: New media, new ethics*. Cambridge University Press.

Knox, P. L., & Marston, S. A. (2014). *Human geography: Places and religions in global context* (6th ed.). Pearson Education.

### In-text

Format	Example
(1st Author surname & 2nd Author surname, Year)	New technologies need to be evaluated before large scale investment is made by organisations (Marra & Edmond, 2014).

### Direct Quotations

Format	Example
(1st Author surname & 2nd Author surname, Year, p. X)	"The convergence of media means that the dichotomy between old and new media economies is hard to maintain" (Gorton & Garde-Hansen, 2013, p. 298).

#### 4.2.4 Books with 3 or More Authors

Material Type	Reference List
Book with a DOI (print or electronic)	1st Author Surname, Initial., 2nd Author Surname, Initial., & 3rd Author Surname, Initial. (Year). <i>Title of book: Subtitle</i> (X ed.). Publisher. <a href="https://doi.org/10.xxx">https://doi.org/10.xxx</a>
Book from a library database (with no DOI)	1st Author Surname, Initial., 2nd Author Surname, Initial., & 3rd Author Surname, Initial. (Year). <i>Title of book: Subtitle</i> (X ed.). Publisher.

Book found on the web (with no DOI)	1st Author Surname, Initial., 2nd Author Surname, Initial., & 3rd Author Surname, Initial. (Year). <i>Title of book: Subtitle</i> (X ed.). Publisher. <a href="https://www...">https://www...</a>
Print book (with no DOI)	1st Author Surname, Initial., 2nd Author Surname, Initial., & 3rd Author Surname, Initial. (Year). <i>Title of book: Subtitle</i> (X ed.). Publisher.

Continue the above patterns, adding additional authors up to 20 as needed. For 21+ authors, add the first 19, then an ellipsis (...), then the last author.

### Reference List Examples

Goosse, H., Barriat, P. Y., Lefebvre, W., Loutre, M. F., & Zunz, V. (2010). *Introduction to climate dynamics and climate modeling*. Université Catholique de Louvain.  
<http://www.climate.be/textbook/>

Haralambos, M., Holborn, M., Chapman, S., & Moore, S. (2013). *Sociology: Themes and perspectives* (8<sup>th</sup> ed.). Collins Educational.

### In-text

Format	Example
(1st Author surname et al., Year)	... techniques including visual observations during ambulation on a flat surface (McDonald et al., 2006).

### Direct Quotations

Format	Example
(1st Author surname et al., Year, p. X)	Jorm et al. (2006, p. 4) argue "the key areas for action are prevention and early intervention with first-onset disorders".

#### 4.2.5 Books with Corporate Authors

'Corporate authors' are groups, societies or organisations who have written publications. This includes universities, research groups, museums, government departments, professional associations, and so on.

Material Type	Reference List
Book with a DOI (print or electronic)	Corporate Author. (Year). <i>Title of book: Subtitle</i> (X ed.). Publisher. <a href="https://doi.org/10.xxx">https://doi.org/10.xxx</a>
Book from a library database (with no DOI)	Corporate Author. (Year). <i>Title of book: Subtitle</i> (X ed.). Publisher.
Book found on the web (with no DOI)	Corporate Author. (Year). <i>Title of book: Subtitle</i> (X ed.). Publisher. <a href="https://www...">https://www...</a>
Print book (with no DOI)	Corporate Author. (Year). <i>Title of book: Subtitle</i> (X ed.). Publisher.

#### Reference List Examples

American Psychological Association. (2020). *Publication manual of the American Psychological Association* (7th ed.).

Community Futures PA and District. (2012). *Starting a business 101* (Canadian ed.). Blue Beetle Books. [https://betterbusinesscontent.com/\\_ebooks/prince\\_albert/pdfs/eBook-Starting-a-Business-101.pdf](https://betterbusinesscontent.com/_ebooks/prince_albert/pdfs/eBook-Starting-a-Business-101.pdf)

Note: The first example shows a book where the author and the publisher are the same. The publisher is left out in these cases to avoid repetition.



### In-text

Format	Example
(Corporate Author, Year)	Thousands of teachers, principals, early childhood workers and academics have graduated and gone on to make their mark in and out of the classroom in communities (University of Newcastle, 2009).

### Direct Quotations

Format	Example
(Corporate Author, Year, p. X)	“These films absorb, through a collage of images, traces of the Italian inheritance of neo-realist cinema” (Acciari, 2014, p. 14).

#### 4.2.6 Edited Books - Book with a Single Editor

Material Type	Reference List
Book with a DOI (print or electronic)	Editor Surname, Initial. (Ed.). (Year). <i>Title of book: Subtitle</i> (X ed.). Publisher. <a href="https://doi.org/10.xxx">https://doi.org/10.xxx</a>
Book from a library database (with no DOI)	Editor Surname, Initial. (Ed.). (Year). <i>Title of book: Subtitle</i> (X ed.). Publisher.
Book found on the web (with no DOI)	Editor Surname, Initial. (Ed.). (Year). <i>Title of book: Subtitle</i> (X ed.). Publisher. <a href="https://www...">https://www...</a>
Print book (with no DOI)	Editor Surname, Initial. (Ed.). (Year). <i>Title of book: Subtitle</i> (X ed.). Publisher.

### Reference List Examples

Farrell, M. (Ed.). (2017). *Smeltzer & Bare's textbook of medical-surgical nursing* (4th ed.). Lippincott Williams & Wilkins/Wolters Kluwer Health.

Treas, J., Scott, J. L., & Richards, M. (Eds.). (2014). *The Wiley Blackwell companion to the sociology of families*. Wiley Blackwell. <https://go.exlibris.link/VF800QTC>

#### 4.2.7 Books with No Publication Date

Material Type	Reference List
Book with a DOI (print or electronic)	Author Surname, Initial. (n.d.). <i>Title of book: Subtitle</i> (X ed.). Publisher. <a href="https://doi.org/10.xxx">https://doi.org/10.xxx</a>
Book from a library database (with no DOI)	Author Surname, Initial. (n.d.). <i>Title of book: Subtitle</i> (X ed.). Publisher.
Book found on the web (with no DOI)	Author Surname, Initial. (n.d.). <i>Title of book: Subtitle</i> (X ed.). Publisher. <a href="https://www...">https://www...</a>
Print book (with no DOI)	Author Surname, Initial. (n.d.). <i>Title of book: Subtitle</i> (X ed.). Publisher.

### Reference List Examples

Southey, R. (n.d.). *The life of Nelson*. Cassell & Co.

### In-text

Format	Example
(Corporate Author, 'n.d.')	(Southey, n.d.)

## Direct Quotations

Format	Example
(Corporate Author, Year, p. X)	“These films absorb, through a collage of images, traces of the Italian inheritance of neo-realist cinema” (Acciari, 'n.d.', p. 14).

### 4.2.8 Translated Books

Material Type	Reference List
Book with a DOI (print or electronic)	Author Surname, Initial. (Year). <i>Title of book: Subtitle (Initial. Translator surname, Trans.)</i> . Publisher. <a href="https://doi.org/10.xxx">https://doi.org/10.xxx</a> (Original work published Year)
Book from a library database (with no DOI)	Author Surname, Initial. (Year). <i>Title of book: Subtitle (Initial. Translator surname, Trans.)</i> . Publisher. (Original work published Year)
Book found on the web (with no DOI)	Author Surname, Initial. (Year). <i>Title of book: Subtitle (Initial. Translator surname, Trans.)</i> . Publisher. <a href="https://www...">https://www...</a> (Original work published Year)
Print book (with no DOI)	Author Surname, Initial. (Year). <i>Title of book: Subtitle (Initial. Translator surname, Trans.)</i> . Publisher. (Original work published Year)

Note: There is no full-stop after the bracket at the end of a reference for translated source.

### Reference List Examples

Yoshimoto, B. (1993). *Kitchen* (M. Backus, Trans.). Faber and Faber. (Original work published 1988)

### In-text

Format	Example
(Author Surname, Original Year / Republished Year)	<i>Kitchen</i> transposes bereavement against the life and love that the titular location embodies (Yoshimoto, 1988/1993).

### Direct Quotations

Format	Example
Author Surname (Original Year / Republished Year)	Yoshimoto (1988/1993, p. 3) suggests that tiles "catching the light" is one of the reasons for the title character loving the kitchen so much.

### 4.2.9 Book Chapters

Material Type	Reference List
Chapter with a DOI (print or electronic)	Author Surname, Initial. (Year). Chapter title: Subtitle. In Initial. Editor Surname (Ed.), <i>Book title: Subtitle</i> (X ed., pp. Page-Page). Publisher. <a href="https://doi.org/10.xxxx">https://doi.org/10.xxxx</a>
Chapter from a library database (with no DOI)	Author Surname, Initial. (Year). Chapter title: Subtitle. In Initial. Editor Surname (Ed.), <i>Book title: Subtitle</i> (X ed., pp. Page-Page). Publisher.

Chapter found on the web (with no DOI)	Author Surname, Initial. (Year). Chapter title: Subtitle. In Initial. Editor Surname (Ed.), <i>Book title: Subtitle</i> (X ed., pp. Page-Page). Publisher. <a href="https://www...">https://www...</a>
Print chapter (with no DOI)	Author Surname, Initial. (Year). Chapter title: Subtitle. In Initial. Editor Surname (Ed.), <i>Book title: Subtitle</i> (X ed., pp. Page-Page). Publisher.

For multiple editors use (Eds.). 2 editors would be formatted as A. Smith & B. Jones (Eds.) with no comma between the editor names. For 3 or more editors, add a comma between them, e.g. A. Smith, B. Jones, & C. Black (Eds.)

### Reference List Examples

- Ashman, A. (2009). Contemporary cultures and education. In A. Ashman & J. Elkins (Eds.), *Education for inclusion and diversity* (3rd ed., pp. 3-34). Pearson Education Australia.
- Brook, B. (2019). Remote health – my true calling. In R. O’Sullivan & N. Malude (Eds.), *Men in nursing: A collection of stories* (pp. 8-9). Australian College of Nursing.  
<https://www.acn.edu.au/wp-content/uploads/men-in-nursing-ebook.pdf>
- Deveraj, M. (2007). Nutrition management in nursing homes. In J. E. Morley & D. R. Thomas (Eds.), *Geriatric nutrition* (pp. 323-340). Taylor & Francis.  
<https://doi.org/10.1201/9781420005493>
- Palmer, L. (2013). Ethical and legal dimensions of clinical reasoning: Caring for a person who is refusing treatment. In T. Levett-Jones (Ed.), *Clinical reasoning: Learning to think like a nurse* (pp.266-277). Pearson.

### In-text

Format	Example
(Author Surname, Year)	Australian education providers will need to address a number of challenges to ensure standards of special education are fully supporting students with special needs and their families (Dempsey, 2012).

### Direct Quotations

Format	Example
(Author Surname, Year, p. X)	“These films absorb, through a collage of images, traces of the Italian inheritance of neo-realist cinema” (Acciari, 2014, p. 14).

#### 4.2.10 E-books

Material Type	In Text Citation	Reference List
E-book	(Eckes, 2000)	Eckes, T. (2000). <i>The developmental social psychology of gender</i> . Lawrence Erlbaum Associates. <a href="https://lib.ugm.ac.id/443/record=b1600608">https://lib.ugm.ac.id/443/record=b1600608</a>
Chapter from an E-book	(Jones & Gagnon, 2007)	Jones, N. A., & Gagnon, C. M. (2007). The neurophysiology of empathy. In T. F. D. Farrow & P. W. R. Woodruff (Eds.), <i>Empathy in mental illness</i> . Cambridge University Press. <a href="https://lib.ugm.ac.id/443/record=b2130403">https://lib.ugm.ac.id/443/record=b2130403</a>
Article from an Electronic Encyclopaedia	(Lai, 1999)	Lai, M. C. C. (1999). Hepatitis delta virus. In A. Granoff & R. Webster (Eds.), <i>Encyclopedia of virology</i> (2nd ed.). Academic Press. <a href="https://doi.org/10.1016/B978-012374410-4.00417-9">https://doi.org/10.1016/B978-012374410-4.00417-9</a>

Article from an Electronic Reference Work: No author	("Alka-Seltzer", 2019)	Alka-Seltzer. (2019). In <i>MIMS online</i> . MIMS Australia. <a href="http://www.mimsonline.com.au">http://www.mimsonline.com.au</a>
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For more information, please refer to the following video to teach you the basics of creating in-text references and reference list entries for books and eBooks using APA7th style.

<https://youtu.be/N7cAtmmX2il>

#### 4.2.11 Children's Books

Material Type	Reference List
Children's book with single author	Author Surname, Initial. (Year). <i>Title of book</i> . Publisher.
Children's book with author and artist (see note above)	1st Author Surname, Initial., & 2nd Author Surname, Initial. (Year). <i>Title of book</i> . Publisher.  Where the 2nd author is the illustrator or photographer.

#### Reference List Examples

Edwards, H., & Niland, D. (1994). *Look, there's a hippopotamus in the playground eating cake*. Hodder Children's Books Australia.

Fox, M., & Vivas, J. (2013). *Possum magic* (30th anniv. ed.). Omnibus Books.

French, J., & Whatley, B. (2006). *Josephine wants to dance*. Angus & Robertson.

Gleitzman, M. (2003). *Teacher's pet*. Puffin Books.

### In-text

Format	Example
(Author Surname, Year) or (1st Author Surname & 2nd Author Surname, Year)	... they had a fun time (Michaels & Parton, 2005).

### Direct Quotations

Format	Example
(1st Author Surname & 2nd Author, Year, page no)	... where Michael remarked, "It's time to eat!" (Reilly & Edwards, 2013, p. 4).

## 4.5 Theses

Material Type	Reference List
Unpublished Thesis	Neo, M. C. (2000). <i>The role of education as a process of human release from various problems of life</i> [Unpublished M.Appl.Psy. thesis]. University of Life.
Published Thesis	May, B. (2017) <i>A survey of radial velocities in the zodiacal dust cloud</i> . Canopus Publishing.
Thesis from a Database	Sonny, Z. (1999). <i>Computer education for children</i> (Publication No. 01230123) [Doctoral dissertation, University of Life]. ProQuest Dissertations & Theses Global.



Thesis found on the web	Author Surname, Initial. (Year). <i>Thesis title: Subtitle</i> [Master's thesis, Name of University]. Name of Hosting Site. <a href="https://www...">https://www...</a>
Print thesis	Author Surname, Initial. (Year). <i>Thesis title: Subtitle</i> [Unpublished master's thesis]. Name of University.

### Reference List Examples

Kucera, K. (2007). *Nurses' stories of advanced nursing practice: The subjective reality* [Unpublished master's thesis]. University of Newcastle.

Lefebvre, E. (2012). *Student attitudes toward multilingual education* [Master's thesis, University of Oregon]. Scholars' Bank. <http://hdl.handle.net/1794/12513>

Tavakoli, S. (2016). *Rear window: Reconsidering the clinic from the perspective of the patient gown* [Master's thesis, University of Sydney]. Sydney eScholarship. <http://hdl.handle.net/2123/14412>

### In-text

Format	Example
(Author Surname, Year)	Australian education providers will need to address a number of challenges to ensure standards of special education are fully supporting students with special needs and their families (Dempsey, 2012).

### Direct Quotations

Format	Example
(Author Surname, Year, p. X)	"These films absorb, through a collage of images, traces of the Italian inheritance of neo-realist cinema" (Acciari, 2014, p. 14).

## 4.6 Entries from Reference Works

This includes dictionaries, encyclopaedias, thesaurii, handbooks, indexes, etc.

### 4.6.1 Individual Author

Material Type	Reference List
Entry with a DOI (print or electronic)	Author Surname, Initial. (Year). Title of entry. In Initial. Editor Surname (Ed.), <i>Title of reference work</i> (X ed., pp. Page-Page). Publisher. <a href="https://doi.org/10.xxxx">https://doi.org/10.xxxx</a>
Entry from a library database (with no DOI)	Author Surname, Initial. (Year). Title of entry. In Initial. Editor Surname (Ed.), <i>Title of reference work</i> (X ed., pp. Page-Page). Publisher.
Entry found on the web (with no DOI)	Author Surname, Initial. (Year). Title of entry. In <i>Title of reference work</i> . Publisher. Retrieved Month Day, Year, from <a href="https://www...">https://www...</a>
Entry from print work (with no DOI)	Author Surname, Initial. (Year). Title of entry. In Initial. Editor Surname (Ed.), <i>Title of reference work</i> (X ed., pp. Page-Page). Publisher.

### 4.6.2 Corporate Author

Material Type	Reference List
Entry with a DOI (print or electronic)	Corporate Author. (Year). Title of entry. In <i>Title of reference work</i> (X ed., pp. Page-Page). <a href="https://doi.org/10.xxxx">https://doi.org/10.xxxx</a>

Entry from a library database (with no DOI)	Corporate Author. (Year). Title of entry. In <i>Title of reference work</i> (X ed., pp. Page-Page).
Entry found on the web (with no DOI)	Corporate Author. (Year). Title of entry. In <i>Title of reference work</i> . Retrieved Month Day, Year, from <a href="https://www...">https://www...</a>
Entry from print work (with no DOI)	Corporate Author. (Year). Title of entry. In <i>Title of reference work</i> (X ed., pp. Page-Page).

### Reference List Examples

Bespoke. (2009). In B. Moore (Ed.), *Australian concise Oxford dictionary* (5th ed., p. 127). Oxford University Press.

Kellner, D. (2006). Critical theory. In B. S. Turner (Ed.), *The Cambridge dictionary of sociology* (pp. 104-106). Cambridge University Press.

Merriam-Webster. (n.d.). Congenital. In Merriam-Webster.com dictionary. Retrieved November 11, 2019, from <https://www.merriam-webster.com/dictionary/congenital>

Moore, C. (2005). The concept of development: Historical perspectives. In B. Hopkins, R. G. Barr, G. F. Michel, & P. Rochat (Eds.), *The Cambridge encyclopedia of child development* (pp. 3-7).

Oxford University Press. (n.d.). Serendipity. In *Oxford English dictionary*. Retrieved November 25, 2019, from <https://www.oed.com/view/Entry/176387?redirectedFrom=serendipity#eid>

Prevalence. (2020). In J. Law & E. Martin (Eds.), *Concise medical dictionary* (10th ed.). Oxford University Press. <https://doi.org/10.1093/acref/9780198836612.001.0001>

### In-text

Format	Example
("Title", Year)	("Bespoke," 2009)

## 4.7 Conference Papers

Material Type	In Text Citation	Reference List
Paper Presentation from the Internet	(Balakrishnan, 2006)	Balakrishnan, R. (2006, March 25-26). <i>Why aren't we using 3d user interfaces, and will we ever?</i> [Paper presentation]. IEEE Symposium on 3D User Interfaces, Alexandria, VA. <a href="https://doi.org/10.1109/VR.2006.148">https://doi.org/10.1109/VR.2006.148</a> .
Unpublished Paper Presentation	(Brown & Caste, 2004)	Brown, S., & Caste, V. (2004, May). Integrated obstacle detection framework [Paper presentation]. IEEE Intelligent Vehicles Symposium, Detroit, MI..
Paper Presentation in Print Proceedings	(Rowling, 1993)	Rowling, L. (1993, September). Schools and grief: How does Australia compare to the United States [Paper presentation]. In <i>Wandarna coowar: Hidden grief</i> . 8th National Conference of the National Association for Loss and Grief (Australia), Yeppoon, Queensland (pp. 196-201). National Association for Loss and Grief.

## 4.8 Web Resources

### 4.8.1 Webpages

Material Type	Reference List
Web page authored by a person	Author Surname, Initial. (Year, Month Day). <i>Title of page: Subtitle</i> . Title of Website. <a href="http://www...">http://www...</a>
Web page with a corporate author	Corporate Author. (Year, Month Day). <i>Title of page: Subtitle</i> . <a href="http://www...">http://www...</a>

	Where the author is the same as the title of the website, do not repeat the website title
Web page with no date	Follow the above patterns but replace (Year, Month Day) with (n.d.).

### Reference List Examples

Australian College of Midwives. (n.d.). *Midwifery practice review*. Retrieved from <https://www.midwives.org.au/mpr>

Australian Primary Health Care Nurses Association. (n.d.). *What is CPD?* <http://www.apna.asn.au/scripts/cgiip.exe/WService=APNA/ccms.r?PageId=11140>

Forward, D. (2020, January 28). *How Deadpool 3 could be rated R under Disney, according to writer Rhett Reese*. Screen Rant. <https://screenrant.com/deadpool-3-rated-r-disney-20th-century-studios/>

HealthTimes. (2015, May 27). *The future of aged care nursing in Australia*. <https://healthtimes.com.au/hub/aged-care/2/news/nc1/the-future-of-aged-care-nursing-in-australia/495/>

Palmer, L. F. (2008, July 17). *Insufficient milk syndrome: A fallacy becomes a reality*. Baby Reference. <http://babyreference.com/insufficient-milk-syndrome-a-fallacy-becomes-a-reality/>

### In-text

Format	Example
(Author Surname, Year) or (Corporate Author, Year)	Australian education providers will need to address a number of challenges to ensure standards of special education are fully supporting students with special needs and their families (University of Melbourne, 2012).

## Direct Quotations

Format	Example
(Author Surname, Year, para. X)	Clark and Brown (2012) suggest "that all those in powerful positions in organizations display similar traits" (para. 12).

### 4.8.2 Online Documents

- Journal, magazine, and news articles
- Research reports
- Conference papers
- Theses

Material Type	Reference List
Online document authored by a person	Author Surname, Initial. (Year). <i>Title of document: Subtitle</i> [Description]. Title of Source Website. <a href="http://www...">http://www...</a>
Online document with a corporate author	Corporate Author. (Year). <i>Title of document: Subtitle</i> [Description]. <a href="http://www...">http://www...</a>  Where the author is the same as the title of the website, do not repeat the website title
Online document with no date	Follow the above patterns but replace (Year, Month Day) with (n.d.).

### Reference List Examples

Australian Nursing & Midwifery Federation. (2015). *Promoting breastfeeding* [Policy brief].  
[http://anmf.org.au/documents/policies/P\\_Promoting\\_Breastfeeding.pdf](http://anmf.org.au/documents/policies/P_Promoting_Breastfeeding.pdf)

Bedford Medical Center. (2011). *Transforming emergency care for seniors* [Brochure].  
<http://www.uhhospitals.org/~media/UH/documents/services/bedford-senior-er-services-brochure.pdf>

Department of Health and Ageing. (2010). *Patients benefit from nurse practitioner's access to Medicare* [Pamphlet]. [http://www.health.gov.au/internet/main/publishing.nsf/Content/A4DC43812EBEC15CCA257BF000209CA4/\\$File/Nursprac.pdf](http://www.health.gov.au/internet/main/publishing.nsf/Content/A4DC43812EBEC15CCA257BF000209CA4/$File/Nursprac.pdf)

Hand Hygiene Australia. (n.d.). *Hand hygiene* [Fact sheet]. <http://www.hha.org.au/UserFiles/file/Hand%20Hygiene%20Fact%20Sheet%284%29.pdf>

International Council of Nurses. (2012). *The ICN code of ethics for nurses*.  
[http://www.icn.ch/images/stories/documents/about/icncode\\_english.pdf](http://www.icn.ch/images/stories/documents/about/icncode_english.pdf)

Nursing and Midwifery Board of Australia. (2018). *Code of conduct for nurses*.  
<http://www.nursingmidwiferyboard.gov.au/Codes-Guidelines-Statements/Professional-standards.aspx>

### In-text

Format	Example
(Author Surname, Year) or (Corporate Author, Year)	Australian education providers will need to address a number of challenges to ensure standards of special education are fully supporting students with special needs and their families (University of Melbourne, 2012).

### Direct Quotations

Format	Example
(Author Surname, Year, page no)	“These films absorb, through a collage of images, traces of the Italian inheritance of neo-realist cinema” (Acciari, 2014, p. 14).

### 4.8.3 Online Images

Material Type	Reference List
Titled image with a creator noted	Creator Surname, Initial. (Year). <i>Title of work</i> [Description]. Title of Website. <a href="https://www...">https://www...</a>
Untitled image with a creator noted	Creator Surname, Initial. (Year). [Descriptive title for the work]. Title of Website. <a href="https://www...">https://www...</a>
Image without a date	Follow the above patterns but replace (Year) with (n.d.).
Titled image with no creator noted	Assume that the creator is the same person who created the web page content.
Untitled image with no creator noted	Assume that the creator is the same person who created the web page content.

#### Reference List Examples

Greater Moscow League of Young Mums. (2014). [Untitled photograph of mothers breastfeeding their children]. World Health Organization.  
<http://www.who.int/features/2014/russia-breastfeeding/en/>

Leahy, S. (2015). *Snouts in the trough* [Cartoon]. Leahy: Cartoons from the Courier Mail.  
[http://www.beyondtheblackstump.com/leahy/view\\_comic.cfm?comic\\_id=2806](http://www.beyondtheblackstump.com/leahy/view_comic.cfm?comic_id=2806)

Marks, D. (n.d.). [Untitled photograph of mother koala and baby]. Australian Koala Foundation.  
<https://www.savethekoala.com/about-koalas/furry-photos>

Michelangelo. (ca. 1500). *David* [Sculpture]. Accademia.org.  
<http://www.accademia.org/explore-museum/artworks/michelangelos-david/>

University of Durham. (2014). *Excavations at the Binchester site* [Photograph]. History.  
<http://www.history.com/news/roman-ruins-in-britain-hailed-as-pompeii-of-the-north>



Van Gogh, V. (1888). *Sunflowers* [Painting]. The National Gallery.

<http://www.nationalgallery.org.uk/paintings/vincent-van-gogh-sunflowers>

#### 4.8.4 Press Releases

Material Type	Reference List
Press release authored by a person	Author Surname, Initial. (Year, Month Day). <i>Title of press release</i> [Description]. Title of Source Website. <a href="http://www...">http://www...</a>
Press release with a corporate author	Corporate Author. (Year, Month Day). <i>Title of press release</i> [Description]. <a href="http://www...">http://www...</a>  Where the author is the same as the title of the website, do not repeat the website title

#### Reference List Examples

Australian Nursing & Midwifery Federation. (2015, June 11). *Nurses and midwives excluded from expert health groups* [Press release]. [http://anf.org.au.tmp.anchor.net.au/media-releases/entry/media\\_150611](http://anf.org.au.tmp.anchor.net.au/media-releases/entry/media_150611)

Tehan, D. (2020, January 24). *Funding innovative research that creates jobs* [Press release]. Ministers for the Department of Education Media Centre.  
<https://ministers.education.gov.au/tehan/funding-innovative-research-creates-jobs>

#### In-text

Format	Example
(Author Surname, Year) or (Corporate Author, Year)	Australian education providers will need to address a number of challenges to ensure standards of special education are fully

	supporting students with special needs and their families (University of Melbourne, 2012).
--	---

### Direct Quotations

Format	Example
(Author, Year, para. X)	Clark (2012) suggests "that all those in powerful positions in organizations display similar traits" (para. 12).

## 4.9 Social Media

### 4.9.1 Blog

Material Type	Reference List
Blog post authored by a person	Author Surname, Initial. (Year, Month Day). Title of post. <i>Title of Blog Site</i> . <a href="http://www...">http://www...</a>  Where the author is using a screen name, use that in place of the standard naming.
Blog post with a corporate author	Corporate Author. (Year, Month Day). Title of post. <a href="http://www...">http://www...</a>  Where the author is the same as the title of the website, do not repeat the website title

### Reference List Examples

Annoyed Librarian. (2008, July 21). User generated idiocy.

<http://annoyedlibrarian.blogspot.com/2008/07/user-generated-idiocy.html>

Smith, R. (2019, April 5). 11 things really annoying people do in libraries. *Rachel's List*.

<https://www.rachelslist.com.au/blog/11-things-really-annoying-people-do-in-libraries/>

### In-text

Format	Example
(Author Surname, Year) or (Corporate Author, Year)	Australian education providers will need to address a number of challenges to ensure standards of special education are fully supporting students with special needs and their families (University of Melbourne, 2012).

### Direct Quotations

Format	Example
(Author Surname, Year, para. X)	Cordier (2012) suggests "that all those in powerful positions in organizations display similar traits" (para. 12).

### 4.9.2 Twitter and Instagram Posts

Material Type	Reference List
Posts authored by a person	Author Surname, Initial [@username]. (Year, Month Day). <i>Title of post</i> [Description]. Hosting Site. https://...
Posts with a corporate author	Corporate Author [@username]. (Year, Month Day). <i>Title of post</i> [Description]. Hosting Site. https://...
Tweets including an image, a video, or a retweeted comment	Add an additional description of any attached media in another set of square brackets before the standard description of [Tweet].

### Reference List Examples

HBO [@hbo]. (2020, February 1). *Explaining to coworkers why I need a vacation after I get back from vacation* [Photograph]. Instagram. [https://www.instagram.com/p/B7\\_W6yxnCqw/](https://www.instagram.com/p/B7_W6yxnCqw/)

Reynolds, R. [@VancityReynolds]. (2020, January 29). *Well, we're here now. And we have to make the most of our time before that window never closes* [Retweet attached] [Tweet]. Twitter. <https://twitter.com/VancityReynolds/status/1222161630814883841>

Rihanna [@badgalriri]. (2020, January 21). *Limited edition #Rihannazine* ❤️ @i\_d i-  
dstore.co [Photographs]. Instagram. <https://www.instagram.com/p/B7kHFSGnNG7/>

UON Library [@uonlib]. (2020, February 6). *Stay connected stay informed*  
<https://t.co/tvgSu0L59K?amp=1> [Image attached] [Tweet]. Twitter.  
<https://twitter.com/uonlib/status/1225208827039166472>

### In-text

Format	Example
(Author Surname, Year) or (Corporate Author, Year)  Do not include the @username in the in- text citation.	... including pithy retorts to fan-generated posts (for an example, see Reynolds, 2020).

### Direct Quotations

Format	Example
(Author, Year)	Clark (2019) stated in the social media post that "it was the worst day of [his] life".

### 4.9.3 Facebook Posts

Material Type	Reference List
Posts authored by a person	Author Surname, Initial. (Year, Month Day). <i>Title of post</i> [Description]. Hosting Site. <a href="https://...">https://...</a>
Posts with a corporate author	Corporate Author. (Year, Month Day). <i>Title of post</i> [Description]. Hosting Site. <a href="https://...">https://...</a>
Posts including additional media	Add an additional description of any attached media in another set of square brackets before the standard description.

#### Reference List Examples

Reynolds, R. (2019, August 26). *Happy birthday Blake* [Images attached] [Status Update]. Facebook. <https://www.facebook.com/VancityReynolds/photos/pcb.1735196549957793/1735196203291161/>

United Nations. (2020, February 6). *Benefits of reducing your food waste* [Video]. Facebook. <https://www.facebook.com/unitednations/videos/515406312440039/>

#### In-text

Format	Example
(Author Surname, Year) or (Corporate Author, Year)	... including pithy retorts to fan-generated posts (for an example, see Reynolds, 2020).

## Direct Quotations

Format	Example
(Author, Year)	Clark (2019) stated in the social media post that "it was the worst day of [his] life".

### 4.9.4 Forum Posts

Material Type	Reference List
Canvas forum posts	Author Surname, Initial. (Year, Month Day). <i>Title of post</i> [Description]. Canvas. <a href="https://canvas.newcastle.edu.au/">https://canvas.newcastle.edu.au/</a>

## Reference List Examples

Smith, J. (2022, May 6). *Reflective journal entry on Wilson's theory* [Online forum post]. Canvas. <https://canvas.newcastle.edu.au/>

## In-text

Format	Example
(Author Surname, Year)	Australian education providers will need to address a number of challenges to ensure standards of special education are fully supporting students with special needs and their families (Smith, 2012).

## Direct Quotations

Format	Example
(Author, Year, page no)	<p>“These films absorb, through a collage of images, traces of the Italian inheritance of neo-realist cinema” (Acciari, 2014, Slide 4).</p> <p>“These films absorb, through a collage of images, traces of the Italian inheritance of neo-realist cinema” (Acciari, 2014, p. 4).</p>

### 4.10 News Sites

APA 7 treats news sites differently to online newspapers. When in doubt, look to see if the news site started as a newspaper. If it did, **reference as an online newspaper**. For general news sites (such as ABC News, CNN, etc.), reference using the patterns below - note that the italics are the opposite to an online newspaper.

Material Type	Reference List
Article authored by a person	Author Surname, Initial. (Year, Month Day). <i>Title of news item</i> . Title of News Site. <a href="http://www...">http://www...</a>
Article with a corporate author	Corporate Author. (Year, Month Day). <i>Title of news item</i> . <a href="http://www...">http://www...</a>

### Reference List Examples

ABC News. (2003, September 22). *\$250m funding boost for malaria vaccine*.  
<https://www.abc.net.au/news/2003-09-22/250m-funding-boost-for-malaria-vaccine/1482220>

Weule, G. (2020, February 6). *Gwion paintings in the Kimberley were created around 12,000 years ago, wasp nests suggest*. ABC News. <https://www.abc.net.au/news/science/2020-02-06/gwion-rock-art-in-kimberley-dated-using-wasp-nests/11924584>

### Direct Quotations

Format	Example
(Author, Year, paragraph)	(Seber, 2019, para. 3)

## 4.11 Research Reports and Documents

Material Type	Reference List
Online report authored by a person	Author Surname, Initial. (Year). <i>Title of report: Subtitle</i> (Report No. X). Publisher. <a href="https://...">https://...</a>
Online report with a corporate author	Corporate Author. (Year). <i>Title of report: Subtitle</i> (Report No. X). <a href="https://...">https://...</a>  Where the author is the same as the publisher, do not repeat the publisher name
Print report authored by a person	Author Surname, Initial. (Year). <i>Title of report: Subtitle</i> (Report No. X). Publisher.
Print report with a corporate author	Corporate Author. (Year). <i>Title of report: Subtitle</i> (Report No. X).  Where the author is the same as the publisher, do not repeat the publisher name



Online document authored by a person	Author Surname, Initial. (Year). Title of document: Subtitle (Document No. X). Government Department. <a href="https://...">https://...</a>
Online document with a government author	Government Department. (Year). Title of document: Subtitle (Document No. X). <a href="https://...">https://...</a>  Where the author is the same as the publisher, do not repeat the publisher name
Print document authored by a person	Author Surname, Initial. (Year). Title of document: Subtitle (Document No. X). Government Department.
Print document with a government author	Government Department. (Year). Title of document: Subtitle (Document No. X).  Where the author is the same as the publisher, do not repeat the publisher name
Print or online document with a DOI	Follow the patterns above but end the reference with the link form of the DOI. See the Reports tab for an example.

### Reference List Examples

Active Healthy Kids Australia. (2016). *Physical literacy: Do our kids have all the tools? 2016 report card on physical activity for children and young people*.  
<https://doi.org/10.4226/78/57AAD6BD49165>

Babor, T. F., Higgins-Biddle, J. C., Saunders, J. B., & Monteiro, M. G. (2001). *The alcohol use disorders identification test: Guidelines for use in primary care*. World Health Organisation. [http://whqlibdoc.who.int/hq/2001/who\\_msd\\_msb\\_01.6a.pdf](http://whqlibdoc.who.int/hq/2001/who_msd_msb_01.6a.pdf)

Kitson, A., Conroy, T., Kuluski, K., Locock, L., & Lyons, R. (2013). *Reclaiming and redefining the fundamentals of care: Nursing's response to meeting patients' basic human needs* (Research Report No. 2). University of Adelaide.

Queensland Health. (2005). *Health systems review: Final report*.

United Nations. (2013). *The Millennium Development Goals report 2013*.

<http://www.un.org/millenniumgoals/pdf/report-2013/mdg-report-2013-english.pdf>

Agency for Clinical Innovation. (2011). *Maternity: Management of hypertensive disorders of pregnancy* (Document No. PD2011\_064). NSW Health.

[https://www1.health.nsw.gov.au/pds/ActivePDSDocuments/PD2011\\_064.pdf](https://www1.health.nsw.gov.au/pds/ActivePDSDocuments/PD2011_064.pdf)

Australian Institute of Health Welfare. (2021). *Australian burden of disease study: Impact and causes of illness and death in Australia 2018* (Catalogue number BOD 29).

<https://doi.org/10.25816/5ps1-j259>

Department of Industry, Science, Energy and Resources. (2021). *Future fuels and vehicle strategy*.

<https://www.industry.gov.au/sites/default/files/November%202021/document/future-fuels-and-vehicles-strategy.pdf>

National health and Medical Research Council, Australian Research Council, & Universities Australia. (2018). *National statement on ethical conduct in human research 2007* (Updated May 2018).

<https://www.nhmrc.gov.au/guidelines-publications/e72>

### In-text

Format	Example
(Author Surname, Year) or (Corporate Author, Year)	Australian education providers will need to address a number of challenges to ensure standards of special education are fully supporting students with special needs and their families (University of Melbourne, 2012).
(Author Surname, Year) or (Government Department, Year)	Australian education providers will need to address a number of challenges to ensure standards of special education are fully supporting students with special needs and their families (Department of Education and Training, 2012).

## Direct Quotations

Format	Example
(Author, Year, page no)	“These films absorb, through a collage of images, traces of the Italian inheritance of neo-realist cinema” (Acciari, 2014, p. 4).
(Author, Year, page no)	“These films absorb, through a collage of images, traces of the Italian inheritance of neo-realist cinema” (Acciari, 2014, p. 4).

## 4.12 Education Resources

### 4.12.1 Syllabus Documents

Material Type	Reference List
Online syllabus document	Corporate Author. (Year). <i>Title of syllabus: Subtitle</i> . <a href="https://www...">https://www...</a>
Print syllabus document	Corporate Author. (Year). <i>Title of syllabus: Subtitle</i> .

### Reference List Examples

Board of Studies NSW. (2012). *Mathematics K-10 syllabus: Vol. 2. Mathematics years 7-10*.

Board of Studies NSW. (2012). *Mathematics K-10 syllabus*. <https://educationstandards.nsw.edu.au/wps/portal/nesa/k-10/learning-areas/mathematics/mathematics-k-10>

NSW Education Standards Authority. (2017). *Mathematics advanced: Stage 6 syllabus*. <https://educationstandards.nsw.edu.au/wps/portal/nesa/11-12/stage-6-learning-areas/stage-6-mathematics/mathematics-advanced-2017>

### In-text

Format	Example
(Corporate Author, Year)	...should be discussed with parents (NSW Education Standards Authority, 2017).

### Direct Quotations

Format	Example
(Corporate Author, Year, page no)	... “set of broad learning outcomes” (NSW Education Standards Authority, 2017, p. 4).

### 4.12.2 Graded (or Guided) Reading Programmes

Material Type	Reference List
Reader with single author	Author Surname, Initial. (Year). <i>Title of book</i> . Publisher.
Reader with author and artist (see note above)	1st Author Surname, Initial., & 2nd Author Surname, Initial. (Year). <i>Title of book</i> . Publisher.  Where the 2nd author is the illustrator or photographer.

### Reference List Examples

Michaels, J., & Parton, D. (2005). *The zigzag kayak trip*. Macmillan Education Australia.

Randell, B., & Bruere, J. (2002). *Leo the lion cub*. Cengage Learning Australia.

Reimer, L. (2005). *Worker magnetic termites*. Macmillan Education Australia.

Tainui, B. (2007). *The rock band*. Macmillan Education Australia.

### In-text

Format	Example
(Author Surname, Year) or (1st Author Surname & 2nd Author Surname, Year)	... they had a fun time (Michaels & Parton, 2005).

### Direct Quotations

Format	Example
(Author Surname, Year, page no)	... where Michael remarked, "It's time to eat!" (Reilly & Edwards, 2013, p.4).

### 4.12.3 Lecture Notes and PowerPoint Slides

Material Type	Reference List
Course material from UON	Author Surname, Initial. (Year, Month Day). <i>Course code: Course title: Lecture title</i> [Description]. Canvas. <a href="https://canvas.newcastle.edu.au/">https://canvas.newcastle.edu.au/</a>
PowerPoint, etc., from the web	Author Surname, Initial. (Year, Month Day). <i>Course code: Course title: Lecture title</i> [Description]. Website Title. <a href="https://...">https://...</a>

### Reference List Examples

Bowen, L. (2022, March 3). *HLSC1000: Transition to health sciences: Education and practice* [PowerPoint slides]. Canvas. <https://canvas.newcastle.edu.au/>

Burke, R. (2022, June 9). *EDUC1048: Becoming a teacher: Primary and early childhood context: Week 6 lecture* [Lecture notes]. Canvas. <https://canvas.newcastle.edu.au/>

### In-text

Format	Example
(Author Surname, Year)	Australian education providers will need to address a number of challenges to ensure standards of special education are fully supporting students with special needs and their families (Smith, 2012).

### Direct Quotations

Format	Example
(Author, Year, page no)	<p>“These films absorb, through a collage of images, traces of the Italian inheritance of neo-realist cinema” (Acciari, 2014, p. 4).</p> <p>“These films absorb, through a collage of images, traces of the Italian inheritance of neo-realist cinema” (Acciari, 2014, Slide 4).</p>

## 4.13 Images & Figures

APA uses the terminology 'figures' when discussing image sources. 'Figures' includes the following image types:

- Graphs
- Charts
- Maps (included in sources, not the standalone type)
- Drawings / illustrations
- Photographs

Material Type	In Text Citation	Reference List
Image, Photograph or Artwork from a Book	(Leibovitz, 1996, p. 72)	Leibovitz, A. (1996). <i>Olympic portraits</i> . Little Brown.
Image, Photograph or Artwork from a Book	(Leibovitz, 1996, p. 72)	Leibovitz, A. (1996). <i>Olympic portraits</i> . Little Brown.
Reproduction in a Book	(Bedford, 2001, p. 154)	Bedford, P. (2001). Dingo dreaming [ochre on canvas]. Reproduced in McCulloch, S., & McCulloch Childs, E. (2008). <i>McCulloch's contemporary Aboriginal art: The complete guide</i> (p.154). McCulloch & McCulloch Australian Art Books.
Image from a Book Chapter	(Ardagna et al., 2008, Figure 1)	Ardagna, C. A., Damiani, E., Frati, F., & Madravio, M. (2008). Open-source solution to secure e-government services. In A-V. Anttiroiko & M. Malkia (Eds.), <i>Encyclopedia of digital government</i> (pp. 1300-1305). Idea Group Reference. <a href="http://www.igi-global.com/">http://www.igi-global.com/</a>
Image from a Journal Article	(Yeh & Xu, 2010, Table 1)	Yeh, Q-J., & Xu, X. (2010). The effect of Confucian work ethics on learning about science and technology knowledge and morality. <i>Journal of Business Ethics</i> , 95, 111-128. <a href="https://doi.org/10.1007/s10551-009-0352-1">https://doi.org/10.1007/s10551-009-0352-1</a>
Image from a Newspaper	(Leunig, 1995, p. 24)	Leunig, M. (1995, July 27). Thoughts of a baby lying in a child care centre. <i>The Sydney Morning Herald</i> , p. 24.
Image from a Database	(Kessel, 1995, 10:10)	Kessel, M. (Director). (1995). <i>The making of a monologue: Robert Wilson's Hamlet</i> [video,1:02:18 mins]. Cinema Guild.

Online Image/Artwork	(Nolan, 1946)	Nolan, S. (1946). <i>The encounter</i> [enamel paint on composition board]. National Gallery of Australia. <a href="http://cs.nga.gov.au/Detail.cfm?IRN=28938">http://cs.nga.gov.au/Detail.cfm?IRN=28938</a>
Online Map	(Google Maps, 2015)	Google Maps. (2015, February 5). <i>The British Library, London, UK</i> . Google. <a href="https://www.google.com.au/maps/place/The+British+Library/@51.529972,-0.127676,17z/data=!3m1!4b1!4m2!3m1!1s0x48761b3b70171395:0x18905479de0fdb25">https://www.google.com.au/maps/place/The+British+Library/@51.529972,-0.127676,17z/data=!3m1!4b1!4m2!3m1!1s0x48761b3b70171395:0x18905479de0fdb25</a>
Original Image/Artwork (Viewed in a Gallery or Collection)	(Adam, 2004)	Adam, L. (2004). <i>Sweet and sour</i> [wood veneers, nylon]. Culture Home Art of University of Life.

## 4.14 Tables

### 4.14.1 Table from Articles

**Part 1 - Cite the article as you would normally and mention the table in your text:**

Levett-Jones et al. (2010) suggest that novice nurses tend to ignore context, only following rules to collect cues (see Table 1). This leads to ...

**Part 2 - Provide description and captioning of your table:**

[Above the table]

Table X [Bolded, where X is your numbering]

*Title of Table*

[Below the table]



Note. From "Title of Article," by A. A. Author and B. B. Author, Year, *Title of Journal*, volume(issue), p. xx (<https://doi.org/DOI>). Copyright Year by Copyright Holder Name.

**Table 1**

*The Difference Between Cue Collection in Experienced and Novice Nurses*

Experienced nurses	Novice nurses	
Select relevant and specific cues	Less focused in their selection; tend to 'over-select cues'	Lamond and Farrell (1998)
Select cues that are context dependent	Follow rules when collecting cues, ignoring context	Benner (2001) and Arbon (2004)
Collect information on a range of factors in addition to the patient's presenting symptoms	Concentrate on presenting symptoms only	White et al. (1992)
Have a way of 'being with a patient' and instantly knowing the patient after scanning him/her; they know what to pay attention to and what questions to ask	Focus on tasks and technology, rather than the patient, and often miss important cues	Hardy et al. (2002) and Arbon (2004)

Note. From "The 'Five Rights' of Clinical Reasoning: An Educational Model to Enhance Nursing Students' Ability to Identify and Manage Clinically 'At Risk' Patients," by T. Levett-Jones et al., 2010, *Nurse Education Today*, 30(6), p. 518 (<https://doi.org/10.1016/j.nedt.2009.10.020>). Copyright 2010 by Elsevier.

**Part 3 - Reference the article as you would normally:**

Levett-Jones, T. Hoffman, K., Dempsey, J., Jeong, S. Y.-S., Noble, D., Norton, C. A., Roche, J., & Hickey, N. (2010). The 'five rights' of clinical reasoning: An educational model to enhance nursing students' ability to identify and manage clinically 'at risk' patients. *Nurse Education Today*, 30(6), 515-520.  
<https://doi.org/10.1016/j.nedt.2009.10.020>

**4.14.2 Tables taken from Authored Books**

**Part 1 - Cite the book as you would normally and mention the table in your text:**

Lowey (2015) lists a number of interventions nurses should consider, grouped according to the 'stage' of the end of life patient (see Table 1) ...

**Part 2 - Provide description and captioning of your table:**

[Above the table]

Table X [Bolded, where X is your numbering]

*Title of Table*

[Below the table]

*Note.* From *Title of Book* (edition, p. xx), by A. A. Author and B. B. Author, Year, Publisher (DOI or link). Copyright Year by Copyright Holder Name.

**Table 1**

*Nursing Interventions for the Stages of Dying*

Stage of Dying	Nursing Interventions
Denial	Actively listen to patients' concerns and provide support as needed
	Be sensitive to patients' thoughts and ideas even if medically unrealistic
	Patients need to feel like they are being understood and accepted
Anger	Educate and support the family who may be on the receiving end of the patient's anger
	Tell them that this is a normal part of the process and that the patient is angry at impending death and taking it out on those closest to them
	Respond to the patient's anger in an accepting but non-provoking manner and realize that the anger is not at the nurse but at the situation
Bargaining	Approach the patient in a pleasant way without being overly cheerful; rather use the patient's expressions to gauge your own expressions during interactions
	Since this stage often occurs internally, there may not be any particular action indicated on the part of the nurse
	If the patient brings up the topic of God or spirituality, provide active listening and emotional support
Depression	Pray with the patient if comfortable with doing so and if requested.
	Avoid clichés; do not urge patients to "cheer up" or "look on the bright side"
	Realize that nothing you do is going to take away their impending death and that your actions may be more meaningful to patients than your words
Acceptance	Educate the family about this stage and let them know that trying to cheer their loved one may not be helpful. Instead encourage the family to be supportive without trying to cheer the patient up
	Patients may benefit from more non-verbal forms of communication such as quietly sitting with the patient, holding their hand, lightly stroking their back
	Continue to anticipate the patients' needs and address any concerns
	Continue to provide emotional support to the patient and family

*Note.* From *Nursing Care at the End of Life* (Ch. 3), by S. E. Lowey, 2015. Open SUNY Textbooks (<https://milnepublishing.geneseo.edu/nursingcare/>). Copyright 2015 by Susan E. Lowey (Creative Commons).

**Part 3 - Reference the book as you would normally:**

Lowey, S. E. (2015). *Nursing care at the end of life*. Open SUNY Textbooks.  
<https://milnepublishing.geneseo.edu/nursingcare/>

**4.14.3 Tables taken from Edited Books**

**Part 1 - Cite the book chapter as you would normally and mention the table in your text:**

Gliga et al. (2014) suggest differing causes for acute upper GI bleed (AUGIB) and acute lower GI bleed (ALGIB) (see Table 1) ...

**Part 2 - Provide description and captioning of your table:**

[Above the table]

Table X [Bolded, where X is your numbering]

*Title of Table*

[Below the table]

*Note.* From "Title of Chapter," by A. A. Author and B. B. Author, in C. C. Editor and D. D. Editor (Eds.), Year, *Title of Book* (edition, p. xx). Publisher (DOI or link). Copyright Year by Copyright Holder Name.

**Table 1**

*Causes of AUGIB and ALGIB*

<b>Causes of AUGIB</b>	<b>Causes of ALGIB</b>
Ulcers (esophageal, gastric, duodenal)	Diverticulosis
Dieulafoy's lesions	Ischemic colitis
Arterial-venous malformations	Vascular ectasias
Varices (esophageal, gastric)	Hemorrhoids
Aortoesophageal fistula	Rectal varices
	NSAID induced
	Inflammatory Bowel Disease

Note. From "Bedside Approach to Gastrointestinal Bleeding in the Intensive Care Unit," by D. A. Gliga et al., in R. H. Rimawi (Ed.), 2014, *Bedside Critical Care Guide* (p. 13). OMICS International (<http://www.esciencecentral.org/ebooks/bedside-critical-care-guide/pdf/bedside-critical-care-guide.pdf>). Copyright 2014 by OMICS Group (Creative Commons).

### Part 3 - Reference the book chapter as you would normally:

Gliga, D. A., Rimawi, R. H., Vahora, Z., & Mazer, M. A. (2014). Bedside approach to gastrointestinal bleeding in the intensive care unit. In R. H. Rimawi (Ed.), *Bedside critical care guide* (pp. 13-17). OMICS International.  
<https://www.esciencecentral.org/ebooks/ebookdetail/bedside-critical-care-guide>

#### 4.14.4 Using Figures and Tables in PowerPoint Slides

##### Step 1 - Work out what you have

Is your figure or table from the web, a book or an article? Look at the information on the tabs on this page to confirm the basics.

In the example below, we're using an image that has the same creator as the web page hosting it. This photograph has been shared under a Creative Commons License so we will need to add this information to the copyright statement.

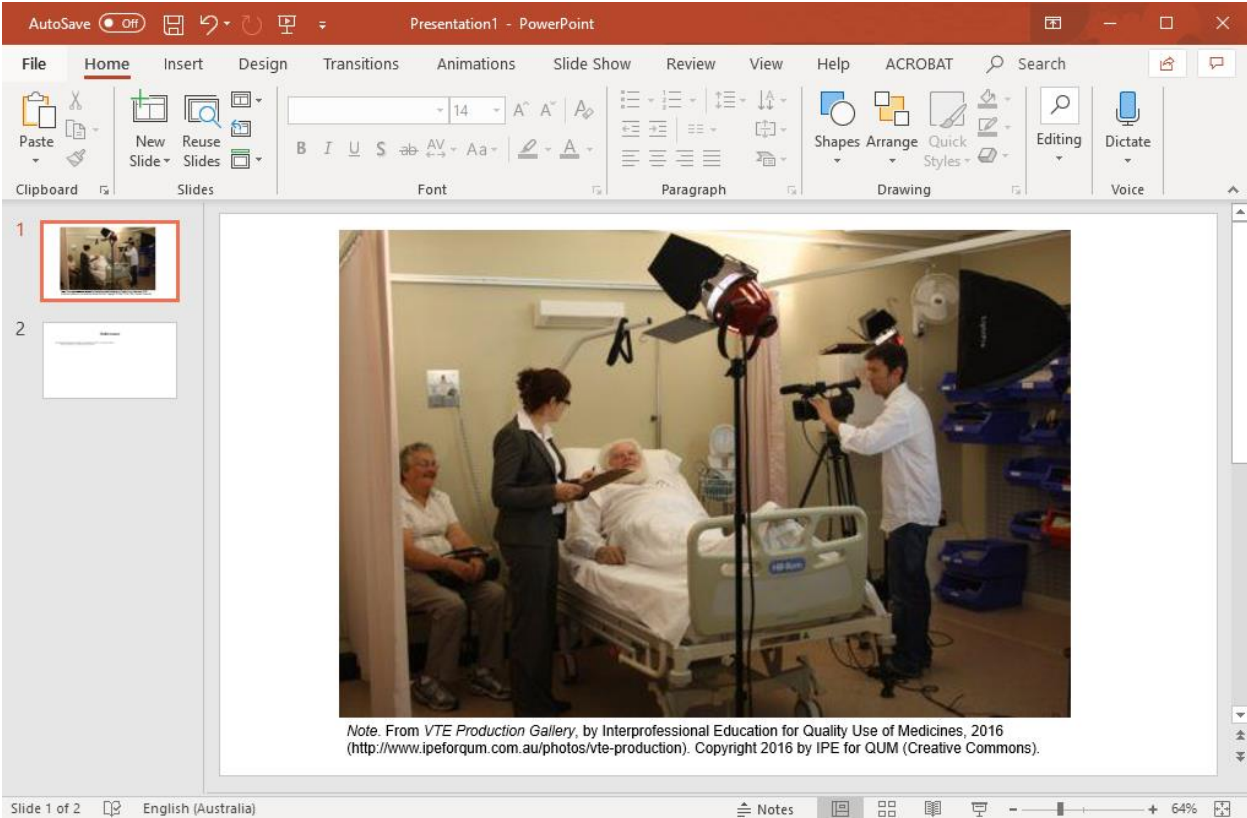


## Step 2 - Add the figure/table and its caption to the slide

Add the figure or table to your slide, with an appropriate the caption for the chosen resource.

For this example, the required caption would be:

*Note.* From *VTE Production Gallery*, by Interprofessional Education for Quality Use of Medicines, 2016 (<http://www.ipeforqum.com.au/photos/vte-production>). Copyright 2016 by IPE for QUM (Creative Commons).



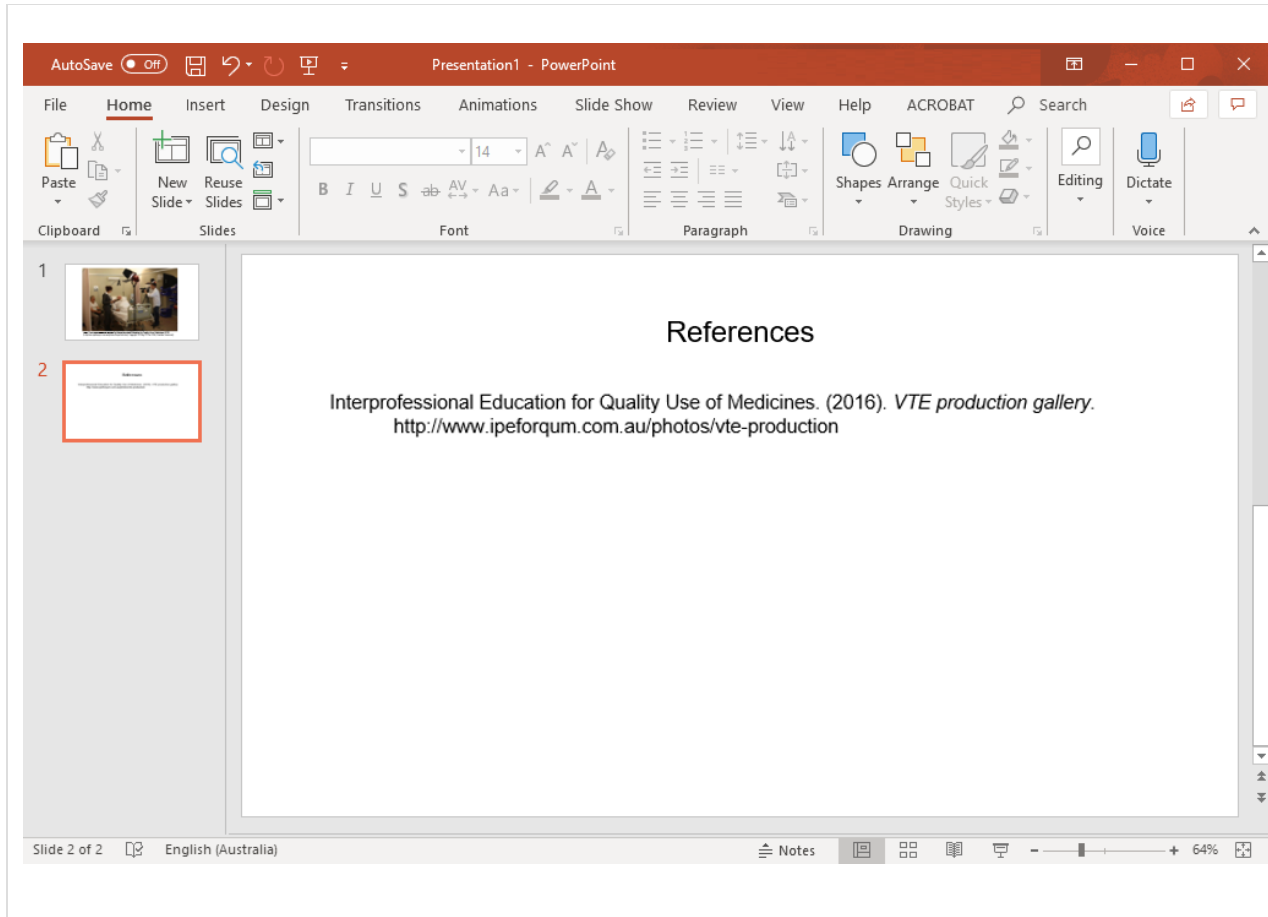
The screenshot shows a Microsoft PowerPoint window titled "Presentation1 - PowerPoint". The ribbon includes File, Home, Insert, Design, Transitions, Animations, Slide Show, Review, View, Help, ACROBAT, and Search. The Home ribbon is active, showing options for Clipboard, Slides, Font, Paragraph, Drawing, and Voice. The slide content area displays a photograph of a medical professional in a dark suit talking to an elderly patient lying in a hospital bed. A camera operator is visible on the right, filming the scene. Below the photograph is a caption: "Note. From VTE Production Gallery, by Interprofessional Education for Quality Use of Medicines, 2016 (<http://www.ipeforqum.com.au/photos/vte-production>). Copyright 2016 by IPE for QUM (Creative Commons)." The status bar at the bottom indicates "Slide 1 of 2", "English (Australia)", and a zoom level of "64%".

If you are resizing the figure to fill the whole slide, you still need to add a caption.

To do this, add a text-box at the bottom of the image, making the text a suitable colour to be read (e.g. white for dark images). Choose an appropriate text size so that the caption can be easily read, but not too large so that it is distracting.

### Step 3 - Add the full reference

Create a new slide for referencing at the end of your PowerPoint. Add the full reference for your figure or table as directed on the tabs on this page.



## 4.15 Video & Audio

Material Type	In Text Citation	Reference List
DVD	(Moore, 2003)	Moore, M. (Writer/Director). (2003). <i>Bowling for Columbine</i> [DVD]. AV Channel.
Radio Programme	(Browning, 2006)	Browning, D. (Presenter). (2006, June 9). Black soccer heroes. <i>Message Stick</i> [Radio programme]. Guest speaker Dr. John Maynard. ABC Radio.

Sound Recording	(Javanese Voice & Amin, 1999)	Javanese Voice (Performers), & Amin, Z. (Director). (1999). <i>Music for simple life</i> [Album]. Javanese Studies, University of Life.
Television Series Episode	(Masters, 2006)	Masters, C. (Presenter). (2006, March 27). Big fish, little fish. <i>Four Corners</i> [Television series episode]. ABC Television.
Video Recording	(Russell & Wiseman, 1995)	Russell, G. (Writer, Producer and Narrator), & Wiseman, P. (Producer). (1995). <i>Tackling bullies: An Australian perspective</i> [Video recording]. Video Classroom.
YouTube/Vimeo Video	(NRK, 2007)	NRK. (2007, February 26). <i>Medieval helpdesk with English subtitles</i> . [Video]. <a href="http://www.youtube.com/watch?v=pQHXSjgQvQ">http://www.youtube.com/watch?v=pQHXSjgQvQ</a>

#### 4.15.1 Quote from a Video or Audio Content

APA allows the use of a 'timestamp' for both direct quoting and paraphrasing from these sources.

Check the time that the quote starts and use that in place of a page number, e.g. (Moorhouse, 2015, 1:13:20). Here the 1:13:20 refers to 1 hour 13 minutes 20 seconds into the film, where the quote we want starts.

Hours/minutes/seconds follows the pattern H:MM:SS

Minutes/seconds follows the pattern MM:SS

Where you are only using seconds (e.g. for a short clip), use a zero at the front, e.g. 0:39 for 39 seconds.

#### 4.15.2 YouTube and other Short Online Clips

Material Type	Reference List
YouTube clip	Screen Name. (Year, Month Day). <i>Title of video</i> [Description]. Hosting Site. <a href="https://www...">https://www...</a>

#### Reference List Examples

Harold B. Lee Library. (2010, July 10). *New spice: Study like a scholar, scholar* [Video]. YouTube. <https://youtu.be/2Arlj236UHs>

Vsauce. (2013, February 17). *Is your red the same as my red?* [Video]. YouTube. <https://youtu.be/evQsOFQju08>

#### 4.15.3 TED Talk

Cuddy, A. (2012, June). *Your body language may shape who you are* [Video]. TED conferences. [https://www.ted.com/talks/amy\\_cuddy\\_your\\_body\\_language\\_may\\_shape\\_who\\_you\\_are](https://www.ted.com/talks/amy_cuddy_your_body_language_may_shape_who_you_are)

TED. (2012, March 16). *Brené Brown: Listening to shame* [Video]. YouTube. <https://www.youtube.com/watch?v=psN1DORYYV0>

TED. (2019, November 13). *The danger of AI is weirder than you think | Janelle Shane* [Video]. <https://www.youtube.com/watch?v=OhCzX0iLnOc>

#### Video Tutorial

This video will show you the basics of how to create in-text and reference list citations for short online videos using APA 7th style.

<https://youtu.be/yAxifpJmQfs>



#### 4.15.4 Podcast Episodes

Material Type	Reference List
Podcast episode	Host Surname, Initial. (Host). (Year, Month Day). Title of podcast episode (Episode number) [Description]. In <i>Title of podcast series</i> . Production Company. <a href="https://www...">https://www...</a>

#### 4.15.5 Films

Material Type	Reference List
Films	Director Surname, Initial. (Director). (Year). <i>Title of film</i> [Description]. Production Company

#### Reference List Examples

Ayer, D. (Director). (2017). *Bright* [Film]. Netflix.

Lee, A. (Director). (2005). *Brokeback mountain* [Film]. River Road Entertainment.

Moorhouse, J. (Director). (2015). *The dressmaker* [Film]. Film Art Media.

#### 4.15.6 TV Series Episodes and Webisodes

Material Type	Reference List
TV series episode	Writer Surname, Initial. (Writer), & Director Surname, Initial. (Director). (Year, Month Day). Title of episode (Season X, Episode X) [Description]. In Initial. Executive Producer Surname (Executive Producer), <i>Title of series</i> . Production Company.

### Reference List Example

Cain, W. (Writer), & Robinson, L. (Director). (2020). Eye of the needle (Season 1, Episode 14) [TV series episode]. In S. Schechter, S. Sklaver, C. Fedak, & G. Berlanti (Executive Producers), *Prodigal son*. Warner Bros. Television; FOX Entertainment.

#### 4.15.7 Recorded Music

Material Type	Reference List
Album	Artist Surname, Initial. (Year). <i>Title of album</i> [Description]. Label.
Single song	Artist Surname, Initial. (Year). Title of song [Description]. On <i>Title of album</i> . Label.
Classical music album	Composer Surname, Initial. (Year). <i>Title of album</i> [Album recorded by Artist Name]. Label. (Original work published Year)
Classical music song	Composer Surname, Initial. (Year). Title of song [Song recorded by Artist Name]. On <i>Title of album</i> . Label. (Original work published Year)

### Reference List Examples

CHVRCHES. (2018). *Love is dead* [Album]. Liberator Music.

Eurythmics. (2005). Love is a stranger [Song]. On *Ultimate collection*. RCA.

Initial Talk. (2020). Dua Lipa – Physical [Initial Talk remix] [Song].

<https://soundcloud.com/initial-talk/dualipa-physical-initialtalk-remix>

Mozart, W. A. (2011). Concerto for violin and orchestra, no. 4 in D major, K.218 [Song recorded by Pinchas Zukerman and the Saint Paul Chamber Orchestra]. On *Concerto for violin and orchestra, no. 4 in D major, K.218*. Deutsche Grammophon. (Original work published 1775)

Ronson, M. (feat. Cabello, C.). (2019). Find u again [Song]. On *Late night feelings*. Columbia.

## 4.16 Data Sets

Material Type	Reference List
Data set with DOI	Author Surname, Initial. (Year). <i>Title of data set</i> (Version X.X). [Description]. Publisher. <a href="https://doi.org/10.xxxx">https://doi.org/10.xxxx</a>
Data set without DOI	Author Surname, Initial. (Year). <i>Title of data set</i> (Version X.X). [Description]. Publisher. <a href="https://www...">https://www...</a>
Data set with a corporate author	Reference as above, but change the author to Corporate Author. Where the author is the same as the publisher, do not repeat the publisher information.

### Reference List Examples

Boland, N., Bley, A., Fricke, C., Froyland, G., & Sotirov, R. (2010). *Precedence constrained knapsack problem data instances* [Data set]. <http://hdl.handle.net/1959.13/805085>

### In-text

Format	Example
(Author Surname, Year)	(Boland et al., 2010)

## 4.17 Mobile Apps

Material Type	Reference List
Mobile app	Corporate Author. (Year). <i>Title of app</i> (Version X.X) [Description]. Name of App Store. <a href="https://...">https://...</a>
Mobile app authored by a person	Author Surname, Initial. (Year). <i>Title of app</i> (Version X.X) [Description]. Name of App Store. <a href="https://...">https://...</a>
Entry from a mobile app reference work	Corporate Author. (Year). Title of entry. In <i>Title of app</i> (Version X.X) [Description]. Name of App Store. <a href="https://...">https://...</a>

### Reference List Examples

BMJ Group. (2019). *BMJ best practice* (Version 2.30.0) [Mobile app]. App Store.  
<https://apps.apple.com/gb/app/bmj-best-practice/id1105379489>

MIMS. (2018). Lipitor. In *MIMS for Android* (Version 2.0.12) [Mobile app]. Google Play.  
<https://play.google.com/store/apps/details?id=au.com.mims.imims&hl=en>

### In-text

Format	Example
(Corporate authors, Year)	(BMJ Group, 2019)

## Direct Quotations

Format	Example
(Corporate authors, Year, paragraph reference)	“This family of drugs is absorbed well via the skin” (MIMS, 2018, para. 6).

## 5. More Information & References

- [APA formatting and style guide](#) by the Purdue University Online Writing Lab
- [APA - Reference Examples](#) by the American Psychological Association
- [APA - Referencing Guide](#) by Murdoch University
- [APA 7th Style](#) By University of Newcastle Library Guides
- [APA Citation Examples](#) by University of Maryland University College
- [APA Documentation](#) by the Writing Center at the University of Wisconsin--Madison
- [APA 7th format and example](#) by Scribbr
- [The different between 6th and 7th edition](#) by Scribbr